Ontario Tech University

Employee Tuition and Waiver Program Application For OPSEU Members

EMPLOYEE INFORMATION

In order for this application to be processed, signed approval from the applicant's Manager is required and the applicant must meet the eligibility criteria as outlined in section 27.13 of the OPSEU collective agreement. *The decision to approve this request is at the discretion of the manager.*

Name: _____

Department/Faculty/School: _____

Email Address: _____

Banner I.D. #:_____

Undergraduate Course: _____

Degree Tracked/Non-Degree Tracked_____

Semester/Year: _____

I understand that my Manager's approval to participate in this program, does not guarantee enrolment in the undergraduate course listed above at Ontario Tech University and is subject to availability as determined by the Registrar's Office. I further understand, I must meet the enrolment criteria as set by the University for the program/course I have elected above and that I may take a maximum of one (3 credit) course per academic year (September to August).

_____   _____
Manager's Approval   Date

_____   _____
Signature of Employee   Date

For Office Use Only:

Registrar's Program Code: _____ Course Code:_____

Course Title:_____ CRN:_____

Reviewed by Human Resources: _____ Date: _____

Please send completed form to pensionandbenefits@ontariotechu.ca
cc: Applicant Manager