

September 2015

## Health and Safety FAQs



University of Ontario Institute of Technology

## HEALTH AND SAFETY BULLETIN

### USEFUL RESOURCES:

Canadian Centre for Occupational Health and Safety:

- [Understanding Hazards](#)
- [Joint Health and Safety Committees](#)
- [Electrical Safety](#)

Ministry of Labour:

- [Health and Safety](#)
- [Frequently Asked Questions](#)
- [Joint Health and Safety Committees](#)

Electrical Safety Authority:

- [Checklist for Electrical Safety – Office/School](#)

### Questions?

UOIT Health and Safety at:  
Ext. 2140 or 6521

Email:  
[healthandsafety@uoit.ca](mailto:healthandsafety@uoit.ca)

NO “daisy chaining”  
of extension cords



## Health and Safety FAQs – the BASICS

It's BACK to SCHOOL time on our campus, and the health and safety office would like to take this opportunity to remind all faculty and staff about some Health and Safety BACK to the BASICS frequently asked questions.

### *I'm new at UOIT, what training should I be given?*

All workers are required to take the following mandatory health and safety training:

- [Health and Safety Orientation](#)
- [Workplace Violence and Harassment Prevention](#)
- [Workplace Hazardous Materials Information System](#)

If you have not taken one of these training courses, please use the hyperlinks above for access to the modules or to receive more information.

- **Hazard Specific training** – this training should be provided by your supervisor and it should address any specific hazards associated with your job duties. If you are unaware about what specific hazard training is available, visit our [health and safety training webpage](#).

### *How is my health and safety assured at the university?*

Provincial law requires all employers to establish a Joint Health and Safety Committee (JHSC) consisting of labour and management representatives who meet and review health and safety issues. The objective of the committee is to identify hazards in the workplace and participate in the development and implementation of safety programs to protect workers. UOIT has two [JHSCs](#) working hard to fulfil mandatory regulatory obligations. UOIT employees have access to the minutes from all JHSC meetings. These can be found in the Public Folders within Outlook [search UOIT – Joint Health and Safety Committee] as well as on the health and safety bulletin boards in your department/faculty.

### *Can I bring in personal kitchen appliances?*

All UOIT office areas are designed to incorporate a communal space where kitchen appliances can be kept for departmental use. Kitchen appliances should not be stored in personal office spaces as they can be an electrical hazard. Before you bring in any appliances, check with the [Office of Campus Infrastructure and Sustainability](#) to see if they meet the standards for office appliances and if adequate electrical service is available.



### *It's getting Chilly!! Can I bring in a heater to adjust my office temperature?*

Similar to appliances, personal heaters in the cooler months can be an electrical hazard and also interfere with the building's heating and ventilation systems. If your office temperature is questionable, your first step is to send in a service request ticket to [servicedesk@dc-uoit.ca](mailto:servicedesk@dc-uoit.ca). Too many appliances and electrical heaters lead to improper electrical outlet and electrical cord usage, resulting in circuit overloads.