

2026 Monthly Payroll Cut-Off and Pay Dates

Month	Pay Date	Payroll Cut-off (12:00 pm deadline for last minute entry into Banner for current pay period)	Pension File Approval Date (deadline for file to be approved by HR for FT file submission to Sunlife)
January	29-Jan-26	20-Jan-26	27-Jan-26
February	26-Feb-26	17-Feb-26	24-Feb-26
March	30-Mar-26	19-Mar-26	26-Mar-26
April	29-Apr-26	20-Apr-26	27-Apr-26
May	28-May-26	19-May-26	26-May-26
June	29-Jun-26	18-Jun-26	25-Jun-26
July	30-Jul-26	21-Jul-26	28-Jul-26
August	28-Aug-26	19-Aug-26	26-Aug-26
September	29-Sep-26	18-Sep-26	25-Sep-26
October	29-Oct-26	20-Oct-26	27-Oct-26
November	27-Nov-26	18-Nov-26	25-Nov-26
December	22-Dec-26	11-Dec-26	18-Dec-26

Note: the schedule subject to change based on Holidays and other closures