

If an employee/student is ill with COVID-19 symptoms, or if a COVID-19-related situation has been identified (such as contact with someone who is symptomatic, has tested positive or has been directed to isolate):

- Employee/student to IMMEDIATELY notify the Case Management team at [maureen.calhoun@dc-ot.ca](mailto:maureen.calhoun@dc-ot.ca) (905.926.2401 if urgent).
- Individual reporting is to remain off campus until approved to return.
- Further direction will be provided within two business days of notification.

