

Minutes of the UOIT Alumni Association Council (AAC) Meeting September 5, 2018 from 7 to 9 p.m.

COUNCIL MEMBERS PRESENT (IN-PERSON)

K. Gambier (Chair), A. Pineda (Vice-Chair), S. Rashid, J. Seres

COUNCIL MEMBERS PRESENT (PHONE)

S. Kell, W. Lee.

REGRETS

M. Riseley, T. Bailey.

UOIT STAFF PRESENT

A. Broadworth and J. Goldsmith

1. Call to order

A. Pineda called the meeting to order at 7:14 p.m.

2. Approval of the agenda

Motion to approve agenda.

Moved by A. Pineda Seconded by J. Seres.

3. Approval of Minutes of the August 1st meeting

Motion to approve minutes.

Moved by A. Pineda Seconded by S. Kell

4. Items for Decision/Action

a. AAC Elections

K. Gambier shared results of AAC election interviews. Discussion about 2018-2019 slate candidates occurred. S. Kell and A. Pineda left the meeting to allow for this conversation and for the vote.

2018-2019 Slate of Candidates:

- Reuben Gomes
- Michael Riseley
- Angelo Pineda
- Sean Kell

Note that the comments shared in this section about the candidates' interviews have been struck from the minutes.

K. Gambier called a vote to approve a four-member slate. Anonymous votes sent to A. Broadworth during the meeting.

Council approved the Slate of Candidates listed above. Note that R. Gomes becomes Council member pending slate vote.

ACTION:

- AO to post the Slate of Candidates on the Alumni website, send e-blast inviting alumni to approve the slate; voting closes September 27

b. Alumni merchandise photoshoot

K. Gambier reminded Council that the photoshoot is scheduled for September 30 at 1 p.m. at the North campus. There are currently five alumni volunteers for the photoshoot. K. Gambier motioned to approve the purchase of two \$25 Cineplex gift cards for the photographers.

Moved by S. Rashid Seconded by A. Pineda.
Carried.

ACTION:

- AO to submit event request form to Risk Management
- AO to arrange for parking
- A. Broadworth to ask Chief Librarian if the Library can be used
- AO to purchase gift cards

5. Items for Discussion

a. Receptions and Speaker Series Update

S. Rashid reported that he has reached out to potential speakers and is still working on a program for this fall.

b. Alumni Day update

Agenda finalized; high-level agenda is available on the website. Acknowledged that most of the update was provided in the planning meeting prior to the AAC meeting.

S. Rashid shares that Roger Singh is confirmed for Alumni Day. Roger Singh runs Scalar Decisions, and is a thought leader in the Toronto tech community. Mr. Singh has confirmed that he is available for Alumni Day and he is looking forward to speaking to alumni.

ACTION:

- K. Gambier will send out the more detailed agenda to the Council for their information.
- AO to improve confirmation email with times and parking information.
- A. Pineda will contact IT and Media Services re: livestream for a portion of Alumni Day

c. Online Portal Testing

Website and Social Media Review was completed; however, the Strategic Plan also has the web portal review included. A. Broadworth clarified that we are discussing Net Directories. K. Gambier requested volunteers to review Net Directories. This is the remaining Strategic Priority for Plan.

ACTION:

- S. Kell, S. Rashid and W. Lee to review the portal, provide feedback and notes about user experience and appearance by Oct 1.
- Findings to be sent to alumni@uoit.ca.

d. Council Assessment

K. Gambier shared the following:

- 100 per cent completion rate.
- Six people felt it would be beneficial to be mentored by the person leaving the role. K. Gambier suggests that members consider this, offers to help arrange.
- Anyone who said that they had concerns for their commitment will be contacted by K. Gambier.
- Mission and strategic plan – agreed that we had a clear mission; goals
- A few people selected no response for some items that were a concern for engagement.
- Question 6 – committee structure – for the most part were agree and strongly agree
- Recruitment strategies could be better; could fall to Engagement and Governance
- Mostly satisfied with diversity of representation; orientation program; committee work, etc.
- Meeting documentation – improving the timeliness of getting it out to Council members, and AO still keep improving on that.
- Many did not feel that their role on the committee was emphasized; blurred committee lines.
- S. Rashid commented that emails worked best for engagement meetings.

- No one had concerns that they wished to discuss with K. Gambier.

ACTION:

- K. Gambier to send PDF results and graphs of the assessment results.
- AO to strive to return meeting materials more efficiently

e. Orientation and Strategic Planning Day

- A. Broadworth proposes that the program be combined into one day, and outgoing Council members attend for at least the first half and stay for lunch
- Timing will be 10:30 a.m. to 3 p.m. on either November 3 or 10

ACTION:

- AO to include Doodle with the note that congratulates the Slate and asks them when they are free for the Orientation and Strategic Planning day. – Nov 3 or Nov 10.
- Each committee chair makes a PowerPoint (should be in google drive).
- Doodle for first meeting (last meeting of 2018)

6. Items for Information

a. Reminder: Connected Fall Issue and 18-19 schedule

Change to previous proposal – Connected before the holidays and then E-blast in January (PI Day).

b. Pi Day 2019

- A. Broadworth shares that the 2019 Pi Day is on a Thursday. Acknowledges that everyone “got their toes wet” this year; future messaging to be more focused.
- Proposal: Pi Day Speaker Series in Toronto with science topic and Regent Theatre movie night
- Try to get Pi Day 2018 volunteers to come to Alumni Day so they can engage on social media. Former council members as well.

c. Merchandise Photo Shoot

Discussed during 4.b

7. Other Business

K. Gambier acknowledged that it was her last meeting and also J. Seres. Council thanked them both for their support and service throughout their years on Council.

8. Adjournment

The meeting was adjourned at 9:12 p.m. Motion to adjourn.

K. Gambier moved. J. Seres seconded. Carried.