

Minutes of the

Alumni Association Annual General Meeting

Saturday October 14, 2017

2 to 2:30 p.m.

STAFF PRESENT (ADVANCEMENT)

Alison Broadworth, Director, Engagement Services

Amy Lance, Advancement and Alumni Officer

Melissa Picard, Alumni Relations Coordinator

ELECTORAL OFFICER

Jason Gilley

ALUMNI ASSOCIATION COUNCIL (AAC) MEMBERS PRESENT

Kristen Daize

Kaitlynn Gambier

Sean Kell

Cristina Mazza

Sean McNama

Angelo Pineda

Mike Riseley

Ruth Richards

Regrets: Christa Andrews, Jeffrey Seres

GENERAL MEMBERS PRESENT

M. Adderley

S. Arifeen

T. Bailey

K. Boateng

R. Bernal

T. Chen

M. Fawcett

S. Ferhad

S. Habibi

S. Hazell

B. Khoury

J. Lam

W. Lee

M. Lucchese

C. Naser

M. Roussakis

S. Salem

T. Shrestha

M. Waybrant

R. Wright

1. Call to Order.

Chair S. McNama called the meeting to order at 2:06 p.m.

2. Introductions of the AAC.

- S. McNama introduced the following members whose terms are ending immediately:
 - C. Andrews, Bachelor of Commerce, Class of 2009
 - K. Daize, Bachelor of Arts in Communications, Class of 2012
 - R. Richards, Bachelor of Arts in Justice, Class of 2008
 - S. McNama, Bachelor of Commerce, Class of 2008
- S. McNama introduced the following members who have completed the first of their two year term. These members will continue to help guide and lead the Association through the 17/18 year:
 - K. Gambier, Bachelor of Commerce, Class of 2013
 - S. Kell, Bachelor of Mechanical Engineering, Class of 2013
 - C. Mazza, Bachelor of Energy Systems - Engineering and Management, Class of 2016
 - A. Pineda, Bachelor of Information Technology, Class of 2010
 - M. Riseley, Bachelor of Commerce, Class of 2012
 - J. Seres, Bachelor of Science in Forensic Science, Class of 2011

3. Additions or Amendments to the Agenda.

No additions or amendments were made.

4. Approval of the Agenda.

Motion to approve.

Moved by C. Mazza Seconded by M. Fawcett

5. Approval of the October 15, 2016 Meeting Minutes.

Motion to approve.

Moved by K. Daize Seconded by M. Riseley

6. Annual Report

- S. McNama reviewed the AAC's Vision and Mission statements and provided an overview of Council membership and roles.
- M. Riseley provided an overview of financial results for the 2016/2017 fiscal year. Council revenues come from two streams: merchandise and affinity partnership. Funds are concentrated on areas that support alumni engagement (i.e. receptions). Network engagement is a newer expense added to accommodate stand-alone networks, such as the FBIT Alumni Network and the Varsity Alumni Network.
- Revenue from AAC merchandise sales and affinity partnerships continues to grow.
- S. McNama reviewed the accomplishments of the 2016/2017 AAC which included: an entrepreneurial approach to engagement (Facebook Live, Dart of War), increased transparency (publishing meeting notes and live broadcasting), Connected magazine (noted improvement in magazine readership), AGM (now completely self-funded and operating at surplus).
- K. Gambier outlined the goals for the 2017/2018 year which included: continuing to grow and expand AAC event offerings; promoting transparency and accountability through publically disclosing meeting minutes and live streaming meetings; growing online presence and increasing magazine readership; continuing to develop a close relationship with the Board of Governors/student population/university; encouraging alumni feedback on events; and continuing to support the various alumni networks.

7. Introduction to Nomination Process

- S. McNama introduced the AAC nomination process:
 - I. A call for nominations was sent in the Spring and Summer for candidates to apply.
 - II. After a thorough review of the online applications, each candidate was interviewed by members of the Governance Committee who recommended a slate of candidates to be approved by the council.
 - III. The Council approved the Governance Committee's recommendation and the slate of candidates was presented to the alumni community to be voted on. Votes were submitted online exclusively.
- This year, there were four positions available.

8. Announcement of the 2017-2018 Alumni Council

- S. McNama announced the slate of candidates put forward by the AAC and voted on by general members:
 - Tameka Bailey, Bachelor of Arts in Criminology, Class of 2015
 - Ijlal Gondal, Bachelor of Mechanical Engineering, Class of 2016
 - William Lee, Bachelor of Commerce, Class of 2017
 - Shaikh Rashid, Bachelor of Information Technology, Class of 2014
- Electoral Officer, J. Gilley, announced the acceptance of the slate of candidates by the general members through results of the online vote.
- The 2017-2018 Council members were recognized by the general members present.

9. Acknowledgement of Leaving Board Members

- S. McNama recognized the following outgoing members for their outstanding work and dedication to the Council over the course of their terms:
 - C. Andrews, Bachelor of Commerce, Class of 2009
 - K. Daize, Bachelor of Arts in Communications, Class of 2012
 - R. Richards, Bachelor of Arts in Justice, Class of 2008
- C. Andrews was recognized for her role as a member of the Engagement and Governance Committees throughout her term on the Council.
- K. Daize was recognized for her role as a member of the Engagement Committee for the past four years.
- R. Richards was recognized for her role as a member of the Governance Committee for the past two years, serving as Governance Chair for the last year.
- Alumni Association pins were presented to K. Daize and R. Richards.
- On behalf of the Association, K. Gambier gave special recognition to S. McNama, outgoing Chair of the AAC, who served on the council for four years. S. McNama was recognized for his dedication and hours of service. A special gift was presented to S. McNama in acknowledgement of his time and efforts.

10. Other Business

- General member, C. Naser, questioned why the university does not help fund the AAC. S. McNama explained that the self-sustaining model of the Council was a conscious decision made as a way to give back to the university and its alumni community, and not to use resources that could be used for students.
- General member, C. Naser, questioned how the Council plans to increase its reach to the 16,000 UOIT alumni and increase the number of alumni attendees. K. Gambier felt confident participation numbers are strong based on the demographic of the alumni community and benchmarks from other institutions. Council will continue to hold new and innovative events targeted to the varied interests of the alumni base. Funds are dispersed to various alumni networks within the university which also helps to build awareness and breadth.

11. Closing Remarks

- K. Gambier encouraged alumni to get involved as council members, mentors, alumni ambassadors, or as part of the Alumni Networks.
- K. Gambier reminded all present alumni of the general membership available on the Engagement Committee. General members can assist with specific activities and obtain insights on the operations of the Council.
- K. Gambier encouraged all alumni to attend the Alumni Association Awards Ceremony immediately following the Annual General Meeting.

12. Adjournment

Motion to adjourn the meeting.

Moved by R. Richards Seconded by C. Mazza

K. Gambier called the meeting to a close at 2:32 p.m.