

Agreement on a lesser academic offence

Office of the Registrar
 Ontario Tech University
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This form is to be completed by an instructor and a student following agreement that a lesser academic offence has occurred, and that a specific penalty will be imposed under the provisions of the Academic Misconduct section of the Ontario Tech Academic Calendar. If no resolution is reached following discussions between the instructor and student, the matter must be referred to the course Dean for further action.

Instructor name:		Student name (first name, last name):	
Course code and number:	Semester:	Student number:	Student's home faculty:
Name of course:			
Academic work at issue:		Weighting of assignment relative to final grade (may not exceed 25 per cent)	

Pursuant to the Academic Misconduct section of the Ontario Tech Academic Calendar, we the undersigned agree to the following:

1. That an academic offence has occurred, namely:

(Please refer to the list of offences in the Academic Misconduct section of the Ontario Tech Academic Calendar and attach all relevant documentation)

2. That the following sanction will be imposed (check one):
 - Resubmission of the academic work at issue to be completed by the following date: _____;
 - Written reprimand to acknowledge that this behaviour is unacceptable and further misconduct will lead to additional penalties; or
 - Submission of a failing grade for the academic work at issue.
3. That the student will not appeal this penalty.

This agreement is also based on the understanding that this is the first instance of academic misconduct; should any previous academic offence(s) be on record, we understand that this agreement will be void and the matter will be referred to the course Dean for further action.

Instructor's signature:	Student's signature:
Date:	Date:

- This agreement and the academic work at issue will be sent to the student's home faculty, where a copy will be placed in the student's file.
- The original will be sent to the Office of the Registrar by the faculty for inclusion in the student's file for future reference. No notation will appear on the student's academic record.

Personal information on this form is collected under the authority of the University of Ontario Institute of Technology Act, SO 2002, c. 8, Sch. O. and will be collected, protected, used, disclosed and retained in compliance with Ontario's Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. F.31. This information will be used for education, administrative and statistical purposes and to administer registration within the University. Questions regarding the collection of your personal information may be directed to the Registrar, 2000 Simcoe Street North, Oshawa, ON L1G 0C5; 905.721.3190, email: connect@ontariotechu.ca.

If you require this information in an alternative format due to disability, please email records@ontariotechu.ca.